

Curriculum Activity Risk Assessment (CARA)

All risk assessments for curriculum activities are recorded on OneSchool.

Other documentation on OneSchool

- Curriculum planning
- Course/Assessment Planner
- List unit plans
- Excursion planner
- Literacy Continuum.

Supports recorded on OneSchool

- Individual Curriculum Plans - completed by teachers P – 10 each semester
- Health Management Plans –uploaded by Deputy Principals
- Support provisions – teachers record
 - student supports needed in a particular class or context, including support notes sheets (as above)
 - functional behaviour analysis details and findings,
 - non-linear multi-element plans (class plan de-identified per student and
 - individual student non-linear multi-element plan as applicable,
 - communication supports from the speech language pathologist including use of Auslan, AAC, etc.,
 - manual handling strategies for a student with physical impairment, or gross motor, balance, seating, positioning etc. supports from the physiotherapist,
 - sensory, fine motor, dressing, toileting etc. supports from the occupational therapist - note the therapists do not currently have access to input their own information so will email the details for the class teacher to put in support provisions
 - an individual student timetable or schedule to support that student's learning, engagement, mood management, etc.
 - self-care and self-management supports e.g. toileting, dressing, unpacking bag prompts etc. to include clinical holding protocols where applicable
 - risk assessments and plans other than Curriculum Activity Risk Assessments.
- Sensitive case records
 - Input sensitive information here e.g., where there is a particular privacy matter such as something pertaining to family wellbeing or issues
 - Currently, therapists are only permitted by the Department to input information in this tab so a teacher looking for information from a therapist, should look here.
 - Teachers should input details of contacts in the Contact tab unless there is a major privacy issue to do with the family.